



Australia's International Development Contractors Community

## BOARD MEETING – FRIDAY, 26 June 2020

### MINUTES

**Attendees:** Therese Faulkner, Bernadette Whitelum, Joanne Choe, Nicky Thatcher, Stuart Schaefer, Richard Moore

1. Apologies: nil. Noted that newly elected Board Director Jane Gresham will join the first meeting of the new financial year, on 31 July 2020.

2. Approval of previous minutes of Board Meeting 29 May 2020 – minutes approved.

3. Reports:

(i) Financial Report

Current balance **\$22,620.72CR**

- Payments to make before EOFY include \$14,000 for management/administration fees, and likely one more CMS invoice
- Membership fees starting to flow in – Aspen and Dan Hunt have indicated rejoining and paying now
- Next f/y
  - o Chris Crewther – payment of 50% of total fees = \$5,775
  - o Management/administration fees = \$4,900

(ii) Secretariat Report (includes membership update)

- Good responses from members on new membership model with ordinary and enhanced categories.
- Noted voting outcome from AGM
- Glad to have Jane on the board, and noted enthusiasm and value of Danny Burrows who narrowly missed out on being elected to the board; will stay engaged with him
- Noted composition of the board well reflects membership with small, medium and large organisations all represented, as well as sole traders
- Will transfer CMS responsibilities to IDCC from 1 July 2020; noted purchase of Xero licence of \$50 per month to manage our own accounts

**Action: Therese to work with CMS to transfer records across to IDCC**

**Action: Therese to arrange financial review/financial statements for FY2019-20**

#### 4. Current Issues

- Noted Chris Crewther making good progress with his brief. Is lining up a meeting with Minister Payne's adviser/s, and aiming to pencil in a date for us to meet with the Minister herself.
- Board agreed to continue with advocacy work generally, but have an advocacy strategy incorporated into our next strategic plan
- Noted new Strategic Plan to be developed

**Action: Bernadette to organise and facilitate IDCC Strategic Planning workshop via Zoom**

- RDI has been in touch to organise a joint webinar; agreed that this would be a positive engagement

**Action: Therese to work with RDI to organise the webinar**

- Noted DFAT communication on draft principles around not interviewing as part of the tender evaluation process; agreed to seek feedback from IDCC members and respond formally to DFAT

**Action: Therese to send communication to members on DFAT's draft principles on interviews**

- Jo reported back that she and Bernadette had met with Beth Delaney and Sarah Goulding in DFAT, with a take-away that DFAT might be interested in hearing more from IDCC on implementation of Partnerships for Recovery

**Action: Jo and Bernadette to further develop a paper on rapid implementation**